







BS

PROSPECTUS

2026-30



Government Islamia Graduate College (w) Cooper Road, Lahore



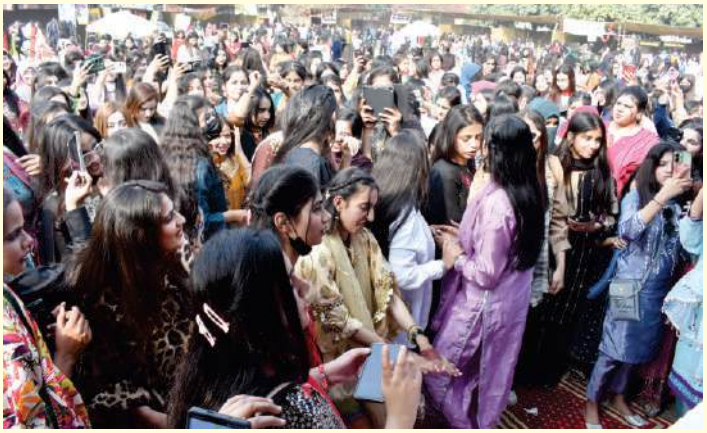




Fun Fair & Cultural Day









PROSPECTUS

(Regular + Self Supporting Programmes)

BS-4YDP

(Four Year Degree Program)

2026

Govt. Islamia Graduate College (w)
Cooper Road Lahore

Phone: 042-99200776
042-99202773

https://www.gigcwcooperroad.edu.pk





OUR VISION

"Our vision is to be a leading public institution to nurture and realize the research potential of our students and faculty, and to impart market oriented quality education making the students beneficial and contributing citizens of Pakistan."



OUR MISSION

"Our mission is to provide quality education through a supportive and stimulating teaching/learning environment, to produce empowered young women with the objective of making them skilled so that they are successful and responsible citizens to play a vital role in the national, social, cultural and economic growth."

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	i.App. Psychology	
	ii.BBA &B. Com	
	iii.Chemistry	
	iv.Computer Science	
	v.Economics	
	vi.English Literature & Language	
	vii.TESOL	
	viii.Education	
	ix.Islamic Studies	
	x.Political Science	
	xi.Social Work	
	xii.Urdu	
	xiii.Zoology	
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HISTORY OF COLLEGE

Govt. Islamia Graduate College for Women, Cooper Road, Lahore was established in 1939 at Intermediate level. The college was a beacon of light for learning which opened its doors for young women to get higher education at that time, without any discrimination of creed, race or religion. It is worth mentioning that the college has the singular distinction of having been visited by the father of the nation **"Quaid-e-Azam Muhammad Ali Jinnah and Mohtarma Fatima Jinnah on 26th March, 1944.** The students of this college actively participated in the Pakistan Movement and kindled a torch which guided the Muslim women of the region towards a progressive Pakistan. Govt. Islamia Graduate College for Women, Cooper Road, Lahore has promoted and provided curricular and co-curricular activities for its students. To meet the ever increasing academic and non-academic needs, new buildings and blocks were added. At present, the college has commodious Shuja-ud-Din Hall, Science Block (Botany & Zoology), Library Block, Basement Block, Urdu Block, BS Block, Admin Block and Staff room block. A state-of-the-art Chemistry lab, Microbiology Lab, Zoology Lab, Physics Labs, Psychology Lab and fully air-conditioned modern Computer Lab are also part of the college. A new digital Library and a research center, compatible with modern requirements, are under process of completion.

Govt. Islamia Graduate College for Women, Cooper Road, Lahore was included in the first 26 colleges where BS 4YDP was started. Today,18 BS programs are successfully being run in this college that includes Applied Psychology, B. Com, BBA, Chemistry, Computer Science, Economics, B. Ed. Secondary Education, Economics, English Literature, Islamic Studies, Pak Studies, Mathematics, Political Science, Social Work, Urdu, TESOL, and Zoology are affiliated with Lahore College for Women University, Lahore whereas Mass Communication and Microbiology are affiliated with Government College University, Lahore.

Govt. Islamia Graduate College for Women, Cooper Road, Lahore is one of the most prestigious institutions of Punjab, Pakistan with a full-time enrollment of about 4500 students. Since its establishment, its dedicated faculty has been working very hard to maintain its glory and to achieve its noble objectives i.e. obedience, loyalty and service through dedication and professional commitment. At present, our faculty comprises 19 PhDs, 17 PhD scholars, 87 M.Phils, 6 M.Phil scholars and 53 MA/ MSC teachers. The College secured "W" category in ranking by Higher Education Commission in the year 2014. This year, Govt. Islamia Graduate College for Women, Cooper Road, Lahore secured third position out of 110 colleges of Lahore Division according to the KPIs (Key Performance Indicators) set by Higher Education Commission, Government of Pakistan.



ALUMNAI

The college has a long list of old students who have been contributing to the society in various positions like Doctors, Engineers, Business Administrators, Software Engineers etc. Some noteworthy names are as under:

Begum Fatima Sughra:



Fatima Sughra also known as Sughra Begum a Pakistani activist. She was the student of Govt. Islamia Graduate College for Women, Cooper Road, Lahore. In February 1947, Fatima Sughra pulled down the British Union Jack from the Civil Secretariat Lahore and hoisted the Muslim League flag. This act became a big symbol of independence for which she was rewarded a gold medal in 1987.



Shaista Anjum:

Ms. Shaista Anjum completed her BS English Language & literature from Govt. Islamia Graduate College for Women, Cooper Road, Lahore and is serving in Postal Services after Passing CSS.



Dr. Aisha Aqeel:

Dr. Aisha Aqeel is the Chairperson of the experimental Physics of Functional Spin Systems at Technical University of Munich, Germany.



Hafiza Qaria Rubina:

Hafiza Qaria Rubina, a globally renowned Qaria, was a Professor of Arabic in Govt. Islamia Graduate College for Women, Cooper Road, Lahore from September 2010 till her death in 2017. She received more than 400 national and international awards. She was the only woman Qaria to have received Pride of Performance from the Government of Pakistan and the title “Chota Basit” from Qari Abdul Basit himself.

Ms. Farwa Neelam:



Ms. Farwa Neelam remained the best debator and poetess of the college when she was the student of Govt. Islamia Graduate College for Women, Cooper Road, Lahore. She won more than 100 prizes and Bait Bazi competitions at Neelam Ghar, PTV. She also won an essay writing competition at Khana Farhang-e-Iran. Ms. Neelam started her professional life as an honorary lecturer from Govt. Islamia Graduate College for Women, Cooper Road, Lahore. Later, she also served as a lecturer and a principal at Community College, American College, Islamia College, Abu Dahbi College and Sheikh Khalifa Bin Ziyad Arab Pakistan School, Abu Dahbi (Pakistan Embassy).



Sylvi Sohail:

The student of BS English Literature, Semester VII, Sylvi Sohail is, no doubt, the pride of Govt. Islamia Graduate College for Women, Cooper Road, Lahore. She plays violin and has represented the college at many platforms and competitions held at various collegiate, divisional, provincial level. She has not only received twenty-five thousand rupees cash from the Honourable Chief Minister Maryam Nawaz Sharif for playing the national Anthem on violin but is also paving ways for the youth in the field of music. She has been nominated and selected as the Ambassador for Minorities in the Punjab Assembly.

ACHIEVEMENTS

Govt. Islamia Graduate College for Women, Cooper Road, Lahore has been selected as the 3rd best college of Lahore division out of 110 colleges on the basis of KPIs, the college Principal Dr. Fauzia Naz was selected as the second best Principal and 3 teachers were declared best in their relative subject. These honors reflect the recognition of dynamic administrative capabilities, availability of highly qualified faculty and their teaching expertise. During the session 2025-26, 31 teachers and students from the college published their research papers in HEC recognized journals. 55 students received laptops under CM Punjab Laptop scheme whereas 202 students secured CM Punjab Honhar Scholarships. Every year, high achievers, orphan and needy students are granted financial assistance and merit scholarships. Last financial year, a huge amount of Rs. 2836801/- was distributed among 1001 students in this regard from Zakat & Red Cross Fund.

The students of Govt. Islamia Graduate College for Women, Cooper Road, Lahore have always shown commendable performances in university examination. Since the start of BS 4YDP in 2010, our students have secured 86 top (First and Second) Positions in University that include 51 Gold Medals and 35 Silver Medals. The students of session 2021-25 secure 01 Gold Medal, 01 Silver Medal in English, 04 students secure 3rd position in English, Math, B-Com & Social Work and 01 fourth position in English. We are proud that English Department got First , Second, Third and Fourth positions in University Examination.

POSITIONS OF COLLEGE STUDENTS IN UNIVERSITY EXAMINATIONS (Session 2021-25)

Sr. No.	Discipline	Student's Name	Position in University
1	BS English	Ayesha Noor	1st Position
2	BS English	Faiza Jabbar	2nd Position
3	BS English	Fizza Ghulam Muhammad	3rd Position
4	BS English	Jaweria Muhammad Sattar	4th Position
5	BS Math	Mehwish Ashfaq	3rd Position
6	B. Com	Laiba Ibrahim	3rd Position
7	BS Social Work	Fiza Farhan	3rd Position

Awards: Co-curricular Activities

Sr. No.	Student's Name	Competition	Prize
1	Farah Shahbaz	All Pakistan Essay Writing Competition, Iqbal Academy Pakistan	4th Position
2	Wadeea Rizwan Mehnaz Shahbaz	Ma'arqa e Haq Speech Competition, Lahore Board	Rs.4000/- cash prize each

Music Awards

Lahore Board High Achievers Prize Distribution Ceremony			
Sylvi Sohail, BS English was awarded cash prize by CM Punjab Maryam Nawaz on playing national anthem on violin.			
Mahnoor Maqbool was awarded cash prize by CM Punjab Maryam Nawaz on singing folk songs beautifully.			
Sr. No.	**Student's Name**	**Competition**	**Prize**
Jashaan-e-Azadi National Songs Competitions			
1.	Shahzadi Kiran	Political Science	1st Position
2.	Fareeha Arif	Education	Consolation Prize
Folk Song Competition, Govt. College for Women, Wapda Town			
1.	Shahzadi Kiran	Political Science	1st Position
5th Expo Book Fair Milli Naghma Competition			
1.	Shahzadi Kiran	Political Science	1st Position
2.	Fareeha Arif	Education	Consolation Prize

Sports Event Awards

Sports	Competition	Level	Prize/Position
Volley Ball	2nd HED/ADP Volley Ball Tournament	Division	3rd
	HED/ADP Volley Ball Tournament	District Division Punjab	3rd 2nd 2nd
	All Pakistan Inter University Volley Ball Championship	All Pakistan Inter University	2nd
	Khailta Punjab Volley Ball Trials	Karam Diya student selected	
	All Pakistan Inter Board Volley Ball Tournament	All Pakistan Inter Board	1st
Cricket	2nd HED/ADP Cricket Tournament	Division	3rd
	4th HED Cricket Tournament	District	3rd
	4th HED Cricket Tournament	Division	3rd
Taekwondo	Lahore Board Inter Colleges Tournament	Lahore Board	2nd 3rd
Karate	Lahore Board Inter Colleges Tournament	Lahore Board	3rd
	13th Punjab Karate Olympics	Punjab	Silver & Bronze Medals
	Khailta Punjab Karate Competition	Punjab	1st
Hand Ball	13th Punjab Hand Ball Olympics	Punjab	Bronze Medal
	4th HED Hand Ball Tournament	District Division Punjab	1st 1st 3rd
	Lahore Board Hand Ball Tournament	Lahore Board	3rd
	All Pakistan Inter Board Hand Ball Tournament	All Pakistan Inter Board	1st
Throw Ball	Lahore Board Throw Ball Tournament	Lahore Board	3rd
Basket Ball	DPI Open Championship	District	2nd







Prof. Dr. Fauzia Naz

Ph.D Applied Psychology (P.U)

Post Doctorate (U.K)

PRINCIPAL'S MESSAGE

The new academic year calls for a re-designing of academic plan in order to meet the challenges and emerging needs of the new world. Well-equipped with relevant knowledge in Science, Information Technology (IT), Humanities and Social Sciences, we provide a stimulating and supportive learning environment for the students, enabling them to achieve the objectives of Higher Education. The rapid changes in science and technology have an effective long term impact on the socio-economic and cultural aspects of the society. Therefore, our Institution with its broad spectrum of curricular and co-curricular activities focuses on the development of critical and analytical abilities of the students for an empowered role in society.

Govt. Islamia Graduate College for Women, Cooper Road, Lahore works for a qualitative change in young minds to exercise tolerance and respect for others with especial focus on transmission of an all-inclusive world view towards grooming personality and character building. I feel proud to announce that my college was declared to be the 2nd best college out of 110 colleges in Lahore Division on KPI basis of Higher Education Division, Govt. of The Punjab. This is a clear proof of the unmatched devotion, resolute commitment to serve and grow on the part of the administration and the faculty.

I heartily welcome all the new students and believe that they will follow the college rules and regulations. I advise them to make the most of this time and work hard to achieve the higher academic goals, focusing on making Pakistan a more progressive country. This can be achieved through conscious efforts for self development and by safe guarding our moral and cultural identity.

I wish you all the best.

COLLEGE ADMINISTRATION

1.	**Principal**	Prof. Dr. Fauzia Naz Ph.D Applied Psychology (P.U) Post Doctorate (U.K)
2.	**Vice Principal**	Ms. Sabeen Ihtesham (M. Phil English)
3.	**Incharge of BS Students Affairs**	Prof. Huma Mumtaz (Zoology)
4.	**Incharge of Inter Students Affairs**	Ms. Naila Chugtai (Pol. Science)
5.	**Incharge QEC**	Prof. Dr. Hamim Bukhari (Chemistry) Dr. Bushra Kalim (Zoology)
6.	**Incharge BS-4YDP Admission**	Prof. Huma Mumtaz (Zoology)
	Co-incharge	Ms. Fouzia Mahjabeen (Education)
	Member	Ms. Sadia Naseem (Zoology)
	Member	Ms. Yasmeen Akhtar (English)
	Member	Ms. Qurat-ul-ain (English)
	Member	Ms. Rafia shaheen (English)
7.	**Controller of Examination**	Ms. Rukhshanda Afridi (Zoology) Dr. Bushra Kalim (Zool.)
8.	**College Bursar**	Prof. Dr. Hamim Bukhari (Chemistry) Prof. Huma Mumtaz (Zoology) Ms. Naheed Akhtar (Pol. Sc) Ms. Fatima Nawaz (Economics)
9.	**Incharge (Self-Support)**	Ms. Ghufrana Rizvi (Chemistry)
10.	**Incharge Timetable**	Principal & Vice Principal
11.	**Incharge Senior Guide**	Dr. Nighat Ara (Education)
12.	**Incharge Transport**	Ms. Sana Idrees (Physical Education)
	Assistant	Ms. Samra Shahzadi
13.	**Librarian**	Ms. Hira Muqaddas
14.	**Incharge Sports**	Ms. Alia Tahir (Physical Education)
15.	**Incharge Scholarships/ Fee Concession**	Dr. Sadia Javed, Lecturer Islamic Studies (Financial Assistance) (Teacher's daughter, Sister & orphan Concession) (Zakat Fund) Ms. Aleena Islam, Assistant Professor English (MORA, Merit Scholarship) Ms. Shahrukh Burki, Lecturer Sociology (PEEF Scholarship)
	Assistant	Ms. Uzma Shahzadi
16.	**Hostel Warden**	Ms. Tasneem Anjum
17.	**Incharge Proctorial Board & Uniform checking Committee**	Ms. Saima Ambreen (Pol. Sc.)
	Member	Ms. Wajeeha Muneer, Ms. Faiza Arooj

Controller of Examination

Sr. No.	Session Incharge		Controller Office Assistant
1	2026-30		Ms. Naseem Aziz
	Deputy Controller	Ms. Asma Batool	
	Assistant Controller	Ms. Saba Aslam	
2	2025-29		Mr. Rang Elahi
	Deputy Controller	Ms. Hina Yaqoob	
	Assistant Controller	Ms. Saania Sisal	
3	2024-28		Ms. Naveed Heera
	Deputy Controller	Dr. Rabia Sattar	
	Assistant Controller	Ms. Nida Haider	
4	2023-27		Mr. Muhammad Attique
	Deputy Controller	Ms. Memoona Mahmood	
	Assistant Controller	Ms. Muqaddas Nazir	
Sr. No.	**Session Incharge (GCU)**		**Controller Office Assistant**
1	Deputy Controller	Dr. Bushra Kalim	Mr. Muhammad Asif
	Assistant Controller	Ms. Amna Siddiqui	







Clerical & Lab Staff

Sr. #.	Clerical Staff	
1.	Head Clerk	Ms. Uzma Shahzadi
2.	Head Clerk	Ms. Shazia Shoukat
3.	Senior Clerk	Mr. Saqib Shoaib
4.	Senior Clerk	Mr. Muhammad Qasim
5.	Senior Clerk	Mr. Jawad Ahmad
6.	Junior Clerk	Mr. Jawad-ul-Hassan Zaidi

Sr. #.	Lab Staff	
1.	Lab Superintendent	Ms. Shugfta Irshad
2.	Lab Supervisor	Mr. Jamshaid Hameed
3.	Senior Lecturer Assistant	Mr. Farhan Waqar
4.	Senior Lecturer Assistant	Mr. Nasir Fazal
5.	Asstt. Attendance Room	Ms. Nadia Waseem
6.	Lab Attendant (Zoology)	Mr. Zafar Iqbal
7.	Lab Attendant (Botany)	Mr. Abid

FACULTY

1- FACULTY OF APPLIED PSYCHOLOGY

ASSISTANT PROFESSOR

1.	Ms. Asma Batool (H.O.D)	M.Phil (BZU)	5.	Ms. Rabia Naeem	M.Sc (P.U)
2.	Ms. Uzma Jabeen	MS (GCU)	6.	Ms. Mehlaqa Riaz	MS (GCU)
3.	Ms. Faqiha Anjum	M.Phil (GCU)	7.	Ms. Saba Aslam	M Phil (GCU)
4.	Ms. Fouzia Yaqoob	M.Phil (RIU)			

LECTURER

1.	Ms. Anam Naeem	M.Phil (GCU)	2.	Ms. Zainab	M Phil (LCWU)

2- FACULTY OF CHEMISTRY



PROFESSOR

1.	Dr. Hamim Bokhari (H.O.D)	Ph.D (GCU)

ASSOCIATE PROFESSOR

1.	Dr. Syeda Shehzadi Batool	Ph.D (UET)

ASSISTANT PROFESSOR

1.	Dr. Afifa Saeed	Ph.D (GCU)	3.	Dr. Abiha Abdul Rehman	Ph.D (UK)
2.	Dr. Madiha Batool	Ph.D (GCU)			

LECTURER

1.	Ms. Saania Sisal	M.Phil (P.U)	3.	Ms. Sabiha Naveed	M.Phil (P.U)
2.	Dr. Neelam Pery	M.Phil (UOG)	4.	Ms. Tayyaba Sarwar	M.Phil (UOG)

3- FACULTY OF COMMERCE (BBA & B.COM)

ASSISTANT PROFESSOR

1.	Ms. Anam Mehmood (H.O.D)	M.Phil (SU)	2.	Ms. Zahida Parveen	MS (UET)

LECTURER

1.	Ms. Saira Anam	M.Phil (SU)	4.	Ms. Shadaba Ahmad	M. Phil (P.U)
2.	Ms. Zarin Irfan	M.Phil (P.U)	5.	Ms. Shumaila Akram	BBA (UOE
3.	Ms. Areeba Aslam	MBA (P.U)			

4- FACULTY OF COMPUTER SCIENCE

ASSISTANT PROFESSOR

1.	Ms. Nadia Ilyas (H.O.D)	M.Phil (UET)	3.	Ms. Samrah Mukhtar	MS (LLU)
2.	Ms. Abida Idrees	M.Phil (LLU)	4.	Ms. Ayesha Jalal	M.Phil (LCWU)

LECTURER

1.	Ms. Sehrish Ashfaq	M.Phil (UET)	3.	Ms. Huma Zahid	M.Phil (UET)
2.	Ms. Maria Rana	M.Phil (PUCIT)			

5- FACULTY OF ECONOMICS

ASSOCIATE PROFESSOR

1.	Ms. Amber Munir (H.O.D)	M.Phil (P.U)	2.	Ms. Farzana Malik	M.Phil (AIOU)

ASSISTANT PROFESSOR

1.	Ms. Simky Shahzadi	M.A (P.U)	3.	Ms. Jaweria Adnan	M.A (P.U)
2.	Ms. Nadia Asad	M.Phil (GCU)	4.	Ms. Zainab Zaheer	MS (LCWU)

LECTURER

1.	Ms. Zahra Toufiq Ahad	M.Phil (P.U)	3.	Ms. Anam Nazir	M.Phil (P.U)
2.	Ms. Fatima Nawaz	BS Hons. (FC)			

6- FACULTY OF ENGLISH LITERATURE & LANGUAGE/TESOL (Teaching English to Speakers of Others Languages)

PROFESSOR

1.	Ms. Fatima Nasir Alvi (H.O.D)	M.Phil (NCA)

ASSOCIATE PROFESSOR

1.	Ms. Sabeen Ihtasham	M.Phil (Minhaj)	3.	Ms. Abida Khushi	M.A (P.U)
2.	Ms. Farnaz Bano	M.A (P.U)	4.	Ms. Yasmin Akhtar	M.A (P.U), M.A. TESOL (LCWU)

ASSISTANT PROFESSOR

1.	Ms. Asma Hassan	M.A (AIOU)	8.	Ms. Afia Yasin	M.A. (LCWU)
2.	Ms. Shaheen Kausar	M.A (P.U)	9.	Ms. Hurriya Fatima	M.A (UOS)
3.	Ms. Tahira Rehman	M.Phil (BZU)	10.	Ms. Sidra Shafi	M.Phil (Minhaj)
4.	Ms. Sumaira Kausar	M.A (P.U)	11.	Ms. Saba Tabasum	M.Phil (UMT)
5.	Ms. Maryam Sarfraz	M. Phil (LCWU)	12.	Ms. Aleena Islam	M.Phil (UMT)
6.	Ms. Asma Maznoor	M.Phil (UMT)	13.	Ms. Haleema Aslam	M.A. (UK)
7.	Ms. Qurat-ul-Ain	M. Phil (LCWU)			

LECTURER

1.	Ms. Rafia Shaheen	MS (LCWU)	5.	Ms. Rabiha Saleem	MS (LCWU)
2.	Ms. Zunera Bukhari	M.Phil (FCC)	6.	Ms. Hafsa Zafar	M.A (LCWU)
3.	Ms. Saba Idris	M.Phil (LCWU)	7.	Ms. Ammara Sarwar	M.A (UOS)
4.	Ms. Maida Batool	B.A (Hons.)(GCU)	8.	Ms. Khadija Amir	M.Phil (Kinnaird)

7- FACULTY OF EDUCATION (B.ED HONS. SECONDARY)

ASSOCIATE PROFESSOR

1.	Ms. Fouzia Mah Jabeen (H.O.D)	M.A (P.U)

ASSISTANT PROFESSOR

1.	Ms. Maria Fayyaz	M.A (P.U)	2.	Ms. Fareeha Anjum	M.A (P.U)

LECTURER

1.	Ms. Shazia Irshad	M.A (UOE)	4.	Dr. Nighat Ara	Ph.D (P.U)
2.	Ms. Sadaf Hameed	M.Phil (P.U)	5.	Ms. Nusrat Anwar	M.Phil (P.U)
3.	Ms. Muqaddas Nazir	M.Phil (UOE)	6.	Ms. Maria Rafique	M.Phil (UOE)

08- FACULTY OF ISLAMIC STUDIES

PROFESSOR

1.	Hafiza Tahira Balquees (H.O.D)	M.A (P.U)

ASSOCIATE PROFESSOR

1.	Ms. Bushra Tasnim	M.A (P.U)

ASSISTANT PROFESSOR

1.	Ms. Muddasar Hamid	M.Phil (P.U)
2.	Ms. Rabia Adnan	M.Phil (P.U)



LECTURER

1.	Ms. Huma Mehnaz	M.A (P.U)	6.	Ms. Ammara Habib	M.Phil (P.U)
2.	Ms. Umm-e-Kalsoom	BS (Minhaj)	7.	Ms. Sadia Ibrahim	M.Phil (Minhaj)
3.	Ms. Fakiha Naeem	M.Phil (LCWU)	8.	Ms. Bisma Ashraf	M.Phil (P.U)
4.	Ms. Wajeeha Saeed	M.Phil (GCU)	9.	Ms. Ayesha Maqbool	M.Phil (P.U)
5.	Dr. Hafsa Sadia Javed	Ph.D (P.U)			

09- FACULTY OF MATHEMATICS

ASSOCIATE PROFESSOR

1.	Ms. Zahida Saif (H.O.D)	M.Sc (P.U)	3.	Ms. Farah Tanveer	M.Phil (NCBA)
2.	Ms. Aasia Sharif	M.Sc (P.U)			

ASSISTANT PROFESSOR

1.	Ms. Najm-un-Nisa	M.Sc (P.U)	3.	Dr. Rabia Sattar	Ph.D (UOL)
2.	Ms. Munnaza Habib	M.Phil (Ripha Uni.)	4.	Ms. Sara Mansoor	M.Sc (P.U)

LECTURER

1.	Ms. Nida Haider	M.Phil (P.U)

10- FACULTY OF MASS COMMUNICATION

ASSOCIATE PROFESSOR

1.	Dr. Shazia Saeed	Ph.D (P.U)	2.	Ms. Qurratulaien	M.Phil (Sup. Uni)

11- FACULTY OF MICROBIOLOGY

ASSISTANT PROFESSOR

1.	Dr. Bushra Kalim (H.O.D)	Ph.D (GCU)

LECTURER

1.	Ms. Rabia Sabir	M.Phil. (P.U)	2.	Ms. Fatima tul Zahra	M.Phil. (P.U)

12- FACULTY OF PAKISTAN STUDIES

LECTURER

1.	Ms. Nabila Fatima	M.Phil (P.U)

13- FACULTY OF POLITICAL SCIENCE

ASSOCIATE PROFESSOR

1.	Ms. Naheed Akhter (H.O.D)	M.A (P.U)	2.	Ms. Nyla Chughtai	M.A (P.U)

ASSISTANT PROFESSOR

1.	Ms. Saima Ambreen	M.A (P.U)	2.	Ms. Saira Ahsan	M.A (LCWU)

LECTURER

1.	Ms. Iqra Bashir	BS (GCU)	5.	Ms. Kanwal Shaukat	M.Phil (Kinnaird)
2.	Ms. Akifa ur Rehman	BS (LCWU)	6.	Ms. Maheen Amir	M.Phil (P.U)
3.	Ms. Farwa Hussain	M.A (LCWU)	7.	Ms. Mehwish Sadiq	M.Phil (P.U)
4.	Ms. Noor-ul-Wara	BS (LCWU)			

14- FACULTY OF SOCIAL WORK

ASSISTANT PROFESSOR

1.	Ms. Majida Yahya (H.O.D)	M.Phil (AIOU)	2.	Ms. Huma Ijaz	M.A (P.U)

LECTURER

1.	Ms. Maryam Malik	M.Phil (UOS)	3.	Ms. Shahida Zahid	M.Phil (P.U)
2.	Ms. Iqra Afzal	M.Phil (P.U))	4.	Ms. Shahnila Shaukat	M.Phil (P.U)

15- FACULTY OF URDU

ASSOCIATE PROFESSOR

1.	Ms. Naheed Akhter (H.O.D)	M.Phil (LCWU)	2.	Dr. Rakhshanda Batool	Ph.D (P.U)

ASSISTANT PROFESSOR

1.	Dr. Shagufta Parveen	Ph.D (GCU)	4.	Ms. Bushra Ishaq	M.Phil (GCU)
2.	Dr. Naheed Ismail	Ph.D (LCWU)	5.	Dr. Saima Yousaf	Ph.D (P.U)
3.	Ms. Farrukh Rehman	M.A (P.U)			

LECTURER

1.	Ms. Sidra Mahmood	M.Phil (LCWU)	5.	Ms. Yusra Khanam	M.A (P.U)
2.	Hafiza Ayesha Saddiqa	M.Phil (LGU)	6.	Ms. Ulfat Barkat	M.Phil (P.U)
3.	Ms. Saba Kiran Naeem	M.Phil (GCU)	7.	Ms. Samreen Akhtar	M.Phil (LCWU)
4.	Ms. Mehreen Iqbal	M.A (P.U)			

16- FACULTY OF ZOOLOGY

PROFESSOR

1.	Ms. Huma Mumtaz (H.O.D)	M.Phil (GCU)

ASSOCIATE PROFESSOR

1.	Ms. Rabia Sheikh	M.Sc (P.U)	3.	Ms. Saadia Naseem	M.Sc (P.U)
2.	Ms. Rukhshanda Afridi	M.Phil (GCU)	4.	Dr. Kanwal Zahra	Ph.D (UVAS)

ASSISTANT PROFESSOR

1.	Ms. Sumaira Ejaz	M.Sc (P.U)	2.	Ms. Misbah Ehsan	M.Phil (Ripha Uni.)

LECTURER

1.	Dr. Sana Safdar	Ph.D (P.U)	2.	Ms. Noor Virk	MS (LCWU)

ALLIED DISCIPLINES

17- FACULTY OF ARABIC



LECTURER

1.	Ms. Shabnam Naz	M.Phil (P.U)

18- FACULTY OF BOTANY

ASSISTANT PROFESSOR

1.	Ms. Maria Aslam (H.O.D)	M.Phil (UAF)
2.	Ms. Faiza Asif	M.Phil (GCU)
3.	Ms. Ayesha Munir	M.Phil (GCU)

LECTURER

1.	Ms. Farah Naz	M.Sc (P.U)

19- FACULTY OF FINE ARTS

ASSOCIATE PROFESSOR

1.	Ms. Khalida Maqbool (H.O.D)	M.A (P.U)

20- FACULTY OF GEOGRAPHY

ASSOCIATE PROFESSOR

1.	Ms. Rizwana Anjum (H.O.D)	M.Sc (P.U)

LECTURER

1.	Dr. Hina Yaqub	Ph.D (P.U)

21- FACULTY OF HISTORY

ASSOCIATE PROFESSOR

1.	Dr. Humaira Masood (H.O.D)	Ph.D (France)

ASSISTANT PROFESSOR

1.	Ms. Rabia Naz	M.Phil (BZU)



LECTURER

1.	Ms. Wajeeha Munir	M.Phil. (P.U)
2.	Ms. Rehana Ashraf	M.A (P.U)
3.	Ms. Rabbia Fatima	M.A (UOS)

22- FACULTY OF LIBRARY SCIENCE

DEPUTY CHIEF LIBRARIAN		
1.	Ms. Raheela Younas Butt	M.Phil (Minhaj)

LIBRARIAN		
1.	Ms. Hira Muqaddas	M.A (P.U)

LECTURER		
1.	Ms. Maleeha Rafiq	M.Phil (P.U)



23- FACULTY OF MUSIC

LECTURER		
1.	Ms. Zara Sadiq	B.A Hons (NCA)

24- FACULTY OF PERSIAN

LECTURER					
1.	Ms. Khadija Saddique	M.A (P.U)	2.	Ms. Ramisa Batool	M.Phil (P.U)

25- FACULTY OF PHYSICAL EDUCATION

ASSOCIATE PROFESSOR		
1.	Ms. Alia Tahir (H.O.D)	M.A (P.U)
2.	Ms. Misbah Rashid	M.A (P.U)

LECTURER		
1.	Ms. Sana Idrees	M.A (P.U)

P.E.T		
1.	Ms. Fazeelat Kausar	



26- FACULTY OF PHYSICS

ASSISTANT PROFESSOR		
1.	Ms. Iram Nasreen (H.O.D)	M.Sc (P.U)

LECTURER					
1.	Ms. Anam Zahra	M.Sc (P.U)	3.	Hafiza Amna Siddiqi	MS (P.U)
2.	Ms. Amna Kha	BS (BZU)	4.	Ms. Habiba	M.Phil (P.U)

27- FACULTY OF PHILOSOPHY



LECTURER

1.	Ms. Faiza Arooj	M.Phil (P.U)

28- FACULTY OF SOCIOLOGY

ASSISTANT PROFESSOR

1.	Ms. Tehsin Fatima	M.Phil (UOS)

LECTURER

1.	Ms. Shahrukh Bukhari	M.A (Turkey)

29- FACULTY OF STATISTICS

ASSISTANT PROFESSOR

1.	Ms. Faiza Abdul Rashid (H.O.D)	M.Phil (P.U)	2.	Ms. Memoona Bari	M.Sc. (P.U)

LECTURER

1.	Ms. Mamoona Mehmood	M.Phil (P.U)	5.	Ms. Saba Younas	M.Phil (P.U)
2.	Ms. Maleeha Ahsan	M.Phil (P.U)	6.	Ms. Javeria Fayyaz	M.Phil (GCU)
3.	Ms. Hina Khalid	M.Phil (P.U)	7.	Ms. Uzma	M.Phil (GCU)
4.	Ms. Samman Fatima	M.Phil (P.U)			



BS-4YDP (FOUR YEAR DEGREE PROGRAM)

Govt. Islamia Graduate College for Women, Cooper Road, Lahore is offering BS Four Year Degree Program with minimum 134 credit hours divided into 8 Semesters with 02 Semesters each year. This program will equip students to pursue further higher education and enable them to meet national demands and international challenges in the rapidly changing world scenario.

ADMISSION RULES

For year I (semester I & II), the academic session starts in October and concludes in July (tentatively) whereas for the last three academic years (semesters III to VIII), the academic session starts in September and ends in May (tentatively). Admission to BS-4YDP is made according to the schedule advertised in the leading newspapers. The merit lists of candidates selected provisionally are displayed on the College Notice Board. The selected candidates must pay admission dues within the notified dates. If they fail to do so, their admission shall stand cancelled.

However, as per the directions of the Government of the Punjab, before the announcement of the result (BISE Intermediate Part-II),

1. Candidates are eligible to apply on the basis of F.A/ F.Sc A-Level 1st year result.
2. Admissions will be finalized after the submission of F.A/ F.Sc A-Level complete result.
3. All admissions are made on merit.

IMPORTANT NOTE:

- After the announcement of the result (Inter Part-II), the candidates will apply on the basis of complete result.
- Admissions to Computer Science, Micro Biology, BBA, B.Com. and B.ED Secondary Education will be purely conditional. The students must achieve 50% marks to meet the criterion of GCU (for Micro Biology) or standards of accreditation for the rest of the subject after producing the complete Intermediate Part –II result.
- The candidates will be fully responsible for submitting the complete result of Intermediate Part-II to the admission committee/ concerned department. In case of any issue in future, the student will be solely responsible for it.
- In case a student gets grade 'F' in one or more subjects in the result of Part II after getting admission on the basis of the result of Part I, her admission will be cancelled.
- Admission once granted will not be cancelled.
- At the time of admission candidates should have their original documents and attested copies with them.
- Candidates having Intermediate (HSSC)/ 'A' level/equivalent qualification in any discipline with at -least 50% marks are eligible for admission in the following BS/Equivalent programs: Political Science, Mass Communication, Social Work, Sociology, TESOL, Urdu, Islamic Studies and Bachelor of Education (B.Ed.).

Eligibility Criteria BS Applied Psychology

- F.Sc. (Pre-Medical, F.A, A Level /equivalent qualification with Psychology

Eligibility Criteria B. Com & BBA

- F.A (Mathematics/Statistics/Economics/Computer Science), F.Sc. (Pre-Medical/Pre-Engineering), I.Com/ I.C.S/A-Levels or any equivalent qualifications

Eligibility Criteria BS Chemistry

- F.Sc, Pre Medical, F.Sc. Pre Engineering, A-Level

Eligibility Criteria BS Computer Science & BS Mathematics

- ICS Physics, G.Sc. F.Sc Pre-Engineering, A-Level or having equivalent qualification.
- It is compulsory to have studied Mathematics at Intermediate level to apply for BS Computer Science/ Mathematics.

Eligibility Criteria BS Economics

- F.A. with Economics / G.Sc. / I.Com / ICS / F.Sc. (Pre- Engineering. Pre-Medical) & A-levels with Economics

Eligibility Criteria BS English Literature & Language & BS TESOL

- F.A / F.Sc, /General Science/Computer Scienc/I.Com./DAE/A Level at least 50% Marks in English Language .
- Candidates have to qualify Admission Test for BS English Literature & Language & Interview for BS TESOL set and conducted by the English Department.

Eligibility Criteria B. Ed Secondary

- F.A,/ F.Sc./I.C.S/ G. Science/ I.Com or any equivalent qualification
- Minimum 60% Marks in intermediate

Eligibility Criteria BS Islamic Studies/ BS Political Science/ BS Urdu / BS Pakistan Studies

- F.A./ F.Sc./ G.Sc /ICS/ I Com/ any equivalent qualification.

Eligibility Criteria BS Social Work

- F.A. / F.Sc./ ICS/ Gen. Science,/ I.Com. /A. Level/ having equivalent qualification.

Eligibility Criteria BS Zoology

- F.Sc. Pre Medical or equivalent

Eligibility Criteria BS Microbiology

- F. Sc. Pre-Medical/A-Level with Biology or having equivalent qualification

Eligibility Criteria BS Mass Communication Studies/Journalism

- F.A./F.Sc./Gen. Sc./ICS/I.Com/A.Level/having equivalent qualification

Eligibility Criteria BS Computer Science (Self-Support)

- ICS Physics, ICS G.Sc. F.Sc Pre-Engineering, A-Level or having equivalent qualification.
- It is compulsory to have studied Mathematics at Intermediate level to apply for BS Computer Science.
- A separate class would be managed only in case of a more than 20 students, less than 20 students will be merged in Regular class. The fee will remain the same.

Open Merit

98% seats are filled on open merit.

RESERVED SEATS

The applicant must meet the minimum eligibility criteria for admission set for open merit for reserved seats as well.

Minority Quota

1. 2% minority seats are reserved in overall BS admission.
2. Original documentation (Diocese, Gurdhwara, Mandir, etc.) will have to be submitted to the college committee which has the right to determine the eligibility.

Hifz-e-Quran Quota

1. 2% seats are reserved for the Hifz-e-Quran in overall BS admission.
2. It is compulsory to bring Wafaq-ul-Mudaris Cerificate / Certificate of Madrassa, at the time of test.
3. Twenty marks will be added to the marks obtained in HSSC/A-Level/Equivalent in case the candidate passes oral test.

Disability Quota

1. 2% seats are reserved for the disabled in overall BS admission.

2. Physical disability means disability that cannot be rectified by any equipment. Being short sighted and hard of hearing does not fall under the definition of disability for admission purpose.

3. The candidates must enclose with their admission forms the certificate of their physical disability duly signed by the M.S. Services Hospital Lahore / PSRD, Ferozpur Road, Lahore.

Sports Quota (Not Applicable for GCU Lahore Affiliated Programs)

1. As per rules set by LCWU, sports quota is reserved only in faculty of Social Sciences, Education and Languages. No seat/ Sports quota is reserved for the Faculty of Science and Technology.
2. At the time of sports trials, the students must bring their original documents and an affidavit duly signed by parents and students that original documents will be kept in the college for 4 years, and the students are bound to attend all sports sessions as per requirement of sports department.
3. Eligibility of admission on sports quota basis in each department will be determined by each respective teaching department itself.

REQUIREMENTS FOR ADMISSION FORM

Attach attested photocopies of the following documents with the form.

(One copy of each document)

a. Secondary School Certificate (Matric)
b. Detailed Marks sheet of F.A. /F.Sc (1st year/ 2nd year as applicable)
c. Provisional/ Character Certificate from the Head of the institution last attended
d. Domicile Certificate
e. B-Form or CNIC of candidate (The students, 18 years and above who fail to submit their CNIC at the time of admission, will have to provide a copy of their CNIC to the class teacher at the beginning of the classes.)
f. 4 passport size photographs with blue background without attestation in a separate envelope be attached

with the admission form

g. CNIC of candidate's Father/Guardian

h. Monthly Income Certificate of Father/Guardian.

i. Health Proforma attached with the prospectus

j. Roll. No. slip of Second Year Exam (in case of admission on the basis of 1st year result)

Note: If at any stage after the admission it comes to the knowledge of the college authorities that the documents presented by the candidate are fake or there is a misstatement or clerical error in the documents, her admission will be cancelled.

EXAMINATION SYSTEM

MEDIUM OF INSTRUCTIONS

The medium of instructions and examination in Lahore College for Women University Lahore (affiliated colleges) shall be English except in the case of Pakistani/ Regional/ Foreign/ oriental languages where Pakistani/ Regional/ Foreign/ oriental language may be used along with English.

WEIGHTAGE OF MARKS

The weightage of marks for each course in a Semester shall be as under.

	Internal Assessment	
I	Mid Semester Test	30%
	Sessional Work	20%
II	Final Examination	50%
	TOTAL	**100%**

The course instructor shall be responsible for the allocation of sessional work (i.e. topics for quizzes/ assignments/ presentations etc.) at the start of each semester.

Separate Practical Papers will be set for the courses with practical work as a module. Weightage shall be determined by the respective statuary body.

MID SEMESTER TEST

In the Ninth week of the Semester a Mid Semester Test will be conducted, without disturbing the teaching schedule.

A student has to appear in the Mid Semester Test of each course in a semester, failing which she shall be awarded "F" grade in that course and such student shall have to repeat the course along with forthcoming semester.

ATTENDANCE CRITERIA

- A student must attend **80 percent** of the lectures delivered in each course in a semester to be eligible to appear in the Final Examination of that course.
- The **list of Eligible candidates** for the Final Examination shall be notified to the controller office by the Chairperson of the respective Department **before the start** of Final Examination of each Semester.
- In case a student **does not attend 80% of the lectures** delivered in any course/s in a Semester, **she will not be allowed to appear** in the Final Examination of that course/s.
- She will be **awarded "I" (Incomplete) grade** in such course/s. Such students will have to repeat the concerned course/s in a forthcoming Semester which offers the course/s.
- Medical leave shall not be considered towards attendance. Medical Leave will be accepted only in extreme cases prior by the HOD permission..

Note: Parents are directed to check the class Whatsapp groups of all teacher for important notices every day.

FINAL EXAMINATION OF SEMESTER

- There will be a Final Examination **at the end of each Semester** covering the whole prescribed syllabus for each course.

CRITERIA TO QUALIFY THE SEMESTER

- A student shall pass the course if she scores **at least 50% marks in the Semester** Work and Final Examination combined.
- **"F"** grade shall be awarded to a student, who was eligible to appear in the Final Examination of course(s) of any semester but,
- fails to appear in the Mid Semester Test and/or
- fails to appear in Final Examination of any course(s) and/or
- does not have at least 50% marks in Internal Assessment and Final Examination combined,
- Such student shall have to get herself enrolled for repeating the said course(s) in the forthcoming semesters and shall be allowed to appear in all the Assessments (Internal as well as Final Examinations) given by the respective course instructor.
- **No grace marks** will be awarded to the students.
- A student who fails to score **at least 1.50 CGPA** after any Semester will be required to get Re-admission in the program.
- **Re-admission** in Program is **allowed only once**. The fee for university re-admission will be **Rs 1000/-.**
- A student who gets re-admission in the program shall get exemption for the course(s) which she has qualified with grade equal to or higher than **"C+".** Such student shall have to complete the Degree within maximum duration allowed

PROBATION

- A student who scores **CGPA between 1.50 and 2.00** in a Semester will be conditionally promoted to the next semester and will be placed on **First Probation.**
- In case she **fails to score 2.00 CGPA after the Semester of First Probation**, another chance will be granted and she will be placed on **Last Probation.**
- In case she **fails to score 2.00 CGPA after the semester of Last Probation**, she shall have to get Re-admission in the program.
- A student, who remains **absent** or **fails** to qualify **all the courses of a semester**, shall **not be allowed** to continue in the next semester. Such student may be allowed to re-join the same semester along with the following session only, subject to the maximum length of the program.

AWARD OF DEGREE

- A BS student has to complete **at least 130 - 140** credit hours.
- For BS one has to score at least **2.30 CGPA at the end of Program**.
- The **maximum duration** allowed to a student for the completion of BS Degree is **Six years**.
- Degree will be handed over only to the student. No relative (male/female) can collect the degree in any case.

SEMESTER FREEZE

- A student may take a Semester off due to unavoidable circumstances (e.g. Financial/ Health Constraints etc.) by

applying for a Semester Freeze.

- Such student must submit an application **within First Two weeks of the start of Semester.** The application must be verified by the Chairperson of the respective department/ Principal of the Affiliated Institution before submission to the Controller of Examinations for notification. The student will **re-join the same Semester** in the following academic year **subject to the maximum duration** as per the Examination Regulations of the program.
- The **duration of Semester Freeze shall be counted towards maximum duration** allowed for the completion of respective degree

RECHECKING OF ANSWER SCRIPT

- A student can apply to the Controller of Examinations for rechecking of the answer script of Final Examination of a Semester/ Academic Year **within 15 days of the date of declaration of result**, on prescribed Proforma after payment of prescribed fee.

PAYMENT OF FEE AND OTHER DUES

1. The college fee, hostel fee, funds and other dues must be paid on the dates notified by the college at the Bank Counter established in college premises. The Challan Form will be issued by the college office only. Candidates who fail to pay their dues within the due date will lose their right of admission.
2. After payment of dues at the time of new admission, the student must contact the staff on duty for allotment of Roll No. and section slip otherwise her admission will be cancelled.
3. The fee for BS-4YDP is non-refundable after submission.

FINANCIAL AID

(please add bullets or numbers below)

1. Financial Aid to the students of semester-I will be provided on the basis of their attendance of two months and result of mid-term exams.
2. Financial Assistance is available to the students on merit as well as merit-cum need basis.
3. 50% concession in tuition fee is granted to the younger sister, in case two real sisters are studying in the college.
4. Fee concession is also available to teacher's daughter.
5. Financial Aid is granted to Orphan students.

Financial Aid is available for the needy under the Heads of Zakat, Bait-ul-Maal, and Punjab Education Endowment Fund.

All these concessions are granted for one year only but continue on the condition that the performance and behavior of the students is satisfactory. During the session 2025-26, an huge amount of Rs. 2826801/- rupees was given to 1001 students from college funds as financial assistance.

CM PUNJAB'S HONHAR SCHOLARSHIP AND LAPTOP SCHEME

Under CM Punjab's Honhar Scholarship Program, full fee of all eight semesters of BS programs is provided as scholarship to the students of public sector colleges. In the session 2024-25, 202 students of Government Islamia Graduate College for Women, Cooper road, Lahore achieved Honhar Scholarship in two phases of the scheme. 56 students of the college received laptops in the CM Punjab's Laptop Scheme announced for the students of Government colleges only

FEE STRUCTURE FOR BS-4YDP (FOUR YEARS DEGREE PROGRAM)

To be paid once for whole Program

Sr. #.	Detail	Amount. (Rs.)
1.	Admission Fee	175/-
2.	Registration Fee	2530/-
3.	Library Security Fund	300/- Refundable
	Total Rs.:	**Rs. 3005/-**

To be paid per Semester

Sr. #.	Detail	Amount. (Rs.)
1.	Science Breakage /Practical. Lab Charges.(Per Sub)	120/-
2.	University Examination Fee/ as per University notification	5810/-
3.	Computer Fund	300/-
	Total Rs.:	**6230/-**

To be paid in 1st Semester	3005/-
To be paid per Semester	6230/-
To be paid per Annum	2200/-
Total Rs.:	**11435/-**

To be paid per Annum

Sr. #.	Detail	Amount. (Rs.)
1.	Tuition Fee.	720/-
2.	General Fund	100/-
3.	I.D.Card Fund	50/-
4.	Magazine Fund	120/-
5.	Red Cross Fund	60/-.
6.	Medical Fund	60/-
7.	St. Welfare Fund	100/-
8.	Burqa Fund	100/-
9.	Transport Maintenance charges	140/-
10.	Sports Funds	180/-
11.	College Exam Fee	400/-
12.	LMS Fee	70/-
13.	Affiliation Fee	100/-
	Total Rs.:	**2200/-**

FEE STRUCTURE FOR BS-4YDP (FOUR YEARS DEGREE PROGRAM)

Affiliated with GCU, Lahore

To be paid once for whole Program

Sr. #.	Detail	Amount. (Rs.)
1.	Admission Fee	175/-
2.	Registration Fee	9000/-
3.	Library Security Fund	300/- Refundable
	Total Rs.:	**Rs.9475/-**

To be paid per Semester

Sr. #.	Detail	Amount. (Rs.)
1.	Science Breakage /Practical. Lab Charges.(Per Sub)	120/-
2.	University Examination Fee/ as per University notification	6500/-
	Total Rs.:	**6620/-**

Note: 1. Fee structure is **tentative**. If University makes 10% raise, the fee structure will be revised.

2. Computer Fee **Rs. 300/-** will be charged when the subject will be offered according to the scheme of studies. However, Computer Fee is compulsory for BSCS Students in each semester.

To be paid per Annum

Sr. #.	Detail	Amount. (Rs.)
1.	Tuition Fee.	720/-
2.	General Fund.	100/-
3.	I.D. Card. Fund	50/-
4.	Magazine Fund.	120/-
5.	Red Cross Fund.	60/-
6.	Medical Fund.	60/-
7.	St. Welfare Fund.	100/-
8.	Burqa Fund	100/-
9.	Transport Maintenance charges	140/-
10.	Sports Funds	180/-
11.	College Exam Fee	400/-
12.	Affiliation Fee	100/-
13.	LMS Fee	70/-
	Total Rs.:	**2200/-**

To be paid in 1st Semester	9475/-
To be paid per Semester	6620/-
To be paid per Annum	2200/-
Total Rs.:	**18295/-**

Disciplines BS-4YDP (Four Year Degree Program)

Affiliated with GCU, Lahore

1. ATTENDANCE CRITERIA GOVT. COLLEGE UNIVERSITY

1.1 A student must attend at least 80 percent of the lectures delivered in each course in a semester to be eligible to appear in the Final Examination of that respective course.

1.2 In case a student does not attend at least 80% of the lectures delivered in any course(s) in a Semester, s/he shall not be allowed to appear in the Final Examination of that course(s).

2 GENERAL CRITERIA FOR QUALIFYING A SEMESTER (GCU)

2.1 Every student has to complete Semester Work and take the Final Examination offered by the University in each Semester.

2.2 In case a student does not complete the Semester Work or does not appear in the Final Examination s/he will be awarded an "F" grade in that course and such student shall have to take re-admission in the course(s).

2.3 A student shall pass a course if s/he scores at least 50% marks in the Semester Work and Final Examination combined, subject to the fulfilment of the condition given in 2.5.1 and 2.5.1.1.

2.4 No grace marks shall be awarded to the students.

2.5 A student who scores CGPA between 1.50 and 2.00 at the end of any semester; shall be placed on First Probation. Such student shall be conditionally promoted to the next semester.

2.6 A student, who fails to score a minimum of 1.50 CGPA at the end of any semester, shall have to get Re-admission in the Program i.e. First Semester, subject to the maximum length of the program i.e. six years.

2.7 In case a student fails to score 2.00 CGPA in the Semester of First Probation, another chance shall be given to such student. S/he shall be conditionally promoted to the next Semester and shall be placed on Last Probation.

2.8 In case a student fails to score 2.00 CGPA in the semester of Last Probation s/he shall have to get Re-admission in the Program i.e. First Semester, subject to the maximum length of the program i.e. six years.

2.9 Re-admission in Program is only allowed once.

2.10 A student who gets re-admission in the program shall get exemption for the course(s) which s/he has qualified with grade equal to or higher than "C^{+}". Such student shall have to complete the Degree within Six years from the first admission to the program.

2.11 A student who scores "F" grade in any course(s) in a Semester, shall have to get re-admission in the concerned course(s) along with the forthcoming semester when these course(s) are offered by the University, provided that s/he is not debarred

2.12 A student can be given only one chance to improve a course with grade less than "C+". The improvement is only possible by repeating the course(s) along with the forthcoming semester which offers the course(s), provided that s/he is not debarred

2.13 A student, who remains absent or fails to qualify all the courses of a semester, will not be allowed to continue in the next semester. Such student may be allowed to rejoin the same semester along with the following session only, subject to the maximum length of the program, i.e. six years.

GENERAL RULES

COLLEGE UNIFORM

Proper college uniform is compulsory and students will not be granted permission to enter the college in colored clothes.

1. Summer Uniform:

- White cotton kameez - shalwar
- White dupatta (1.5 inch specified semester ribbon on all sides)
- Black, white or skin coloured socks
- Black shoes

Sem-I & II	Dark Green
Sem-III & IV	Royal Blue
Sem-V & VI	Red
Sem-VII & VIII	Orange

2. Winter Uniform:

- Black Sweater (no black shawl/cape shawl, coat is allowed)

Note: Students who choose to wear head scarf, will only use college specified dupattas for this purpose.

COLLEGE UNIFORM (SELF-SUPPORTING PROGRAM)

- Malaysian Gray kameez, White shalwar
- White dupattas
- Black or Skin or white coloured socks
- Black Shoes.
- It is compulsory to wear College Cards with the uniform.

COLLEGE CARDS

College cards are issued are issued to all the students at the time of admission. Students will not be allowed to enter the college without showing their college cards. They are required to keep their cards with them at all times. If a student fails to produce her card on demand by the teaching staff, she will be fined. In case of loss of cards, a duplicate card will be issued on payment of Rs. 100/-

LEAVE RULES

1. Leave is granted only in case of genuine need.
2. Leave up to two days can be granted only once in a month by HOD.
3. Students should apply for leave on medical grounds within three days of falling ill and leave application should be accompanied by a medical certificate (from registered medical practitioner). The students must clearly write their Roll No, Name, Semester, and Discipline on leave application. The application must be signed by the parents, verified by the HOD of the department before submission to the Principal Office for further consideration.
4. Medical certificate from a registered medical practitioner duly endorsed by the Controller of Examination is required, if a student fails to take an exam due to medical reasons.

COLLEGE DISCIPLINARY COMMITTEE

1. The Disciplinary Committee comprising the Principal & the senior faculty members assist in maintaining the academic atmosphere and discipline of the college.

2. It also ensures that students follow the rules and regulations stated in the prospectus.
3. All issues concerning college discipline, hostel, canteen, and library are presented before the committee and its decision is considered as final.

Note: The cases of malpractice during examinations are forwarded to LCWU by the college disciplinary committee.

PROCTORIAL BOARD

To maintain discipline and peaceful academic atmosphere of the College, there is a Proctorial Board comprising, the Principal, Vice Principal, Ms. Sabeen Ihtesham and Senior Associate faculty. Cases of violation of the following rules will be reported to Proctor room for appropriate action.

1. Students are expected to maintain cleanliness in the college campus as well as in the hostel premisses.
2. Students should not move about or talk in the verandahs and corridors, so that there would be no disturbance in the class-rooms.
3. Students are not allowed in the administrative offices or staff rooms without permission.
4. Students must be punctual and regular in:
   a. Attendance in lectures/classes.
   b. Payment of college fee in time.
   c. Submission of issued Library books.
5. Students are not allowed to see their visitors or bring them in the college during academic hours.
6. Students are not allowed to leave the college premises during academic hours.
7. Students are not allowed to celebrate birthday parties during academic hours.
8. Students must read the notice board daily.
9. Students should come to the college in proper uniform.
10. Students are encouraged to participate in the co-curricular activities.
11. They are not allowed to take pictures or record videos of college functions (academic/non-academic) and college building. Legal action can be taken if any student is found violating the said rule.
12. Students are not allowed to bring cameras, MP3 player, hand free and Mobile Phones etc. to the college. Violators will be fined Rs. 1000/-.
13. Any student, who violates the college rules, involves herself in negative activities like strikes or instigates other students for this purpose or blows crackers will be liable to disciplinary action.
14. Every staff member has full right to check students for not observing the above mentioned rules and any report by the staff members will result in disciplinary action.
15. No proctor can collect any fine/fund without the presence of duty officers.
16. The Principal's authority in the college is absolute. She has the power to impose fine or some other appropriate punishment for a breach of college discipline, rudeness to staff, irregularity and disorderly behavior. A serious violation of these rules will render the student liable to be rusticated from the college on the recommendation of the Disciplinary Committee.

Note: These rules are made to refined the behavior of the students and to bring proper disciplined atmosphere in the college.

COLLEGE PROCTORS

College Proctors are selected on merit to maintain the college discipline, under the supervision of Proctorial Board. College Proctors along with faculty officers on duty are responsible to:

1. Check student's uniform
2. Report violation of college rules.
3. Maintain college discipline.

SCHEDULE OF FINE FOR ABSENCE/ DISCIPLINE MATTERS

Sr. #.	Violations	Fine
1.	Duplicate college ID Card fee	Rs. 100/-
2.	Improper Uniform	Rs. 150/-
3.	Breach of any discipline	Rs. 200 upto Rs. 1000/-
4.	Bringing of Camera, Tape Recorder, Mobile Phones & other Electronic devices	Rs. 1000/-
5.	Making tiktok, college videos (Students + buildings)	Legal Action









COLLEGE SOCIETIES

The college faculty takes personal interest to encourage students' participation in co-curricular activities held under the supervision of Incharge College Societies. Following 24 societies are remaining active throughout the year.

1. Bazm-e-Adab
2. Bazm-e-Iqbal
3. English Literary society
4. Urdu Literary Society
5. Fine Arts Society
6. Music Society
7. Career Counseling Society
8. Anti –Narcotics Society
9. Red Crescent Society
10. Science Society
11. Dengue Control Society
12. Horticulture Society/Environmental Societies
13. Senior Guides Society
14. Social Work Society
15. Society of Islamic studies
16. Sports Society
17. Character Building Society

FACILITIES

1. MEDICAL FACILITIES

The college has a dispensary, offering full time medical facility.

In case of medical emergency students can consult the medical staff available in the dispensary for first-aid.

2. STUDENT COUNSELING FACILITY

A Clinical Psychologist offers student counseling for the students in the college.

3. TRANSPORT FACILITIES

Transport facility is available to the students on first come first serve basis. College buses routes are to and from (Faizpur, Burj Attari) and (Kot Abdul Malik, Javed Nagar). Transport dues are revised annually.

Students are directed to contact Ms. Samra Shahzadi in the Computer Office to get their bus cards. The cards are issued after the admission for one academic year. The students have to pay full dues to avail the transport facility. The cards of defaulters will be cancelled and re-issued on the payment of fine of Rs/- 100.

4. BANK COUNTER

To facilitate the students, a booth of Bank of Punjab is established in the college premises where only students can deposit the dues/ fee. No Family member (male/female) of the student is allowed to deposit the dues at the college bank counter.

Note: Dues are only paid at college bank counter not in bank branch.

5. LIBRARY

The main library of the college consists of thirty-seven thousand four hundred and thirty-five valuable books (Humanities, Science, Commerce and Computer). Moreover, there are numerous up-to-date magazines, publications and national newspapers which are received regularly in the library.

Students are issued a library card after admission. Two books are issued at a time. Students can visit library according to their designated timetable. Books to different classes are issued turn wise on different days of the week. However, reference books, magazines and newspapers cannot be issued or taken out of the library.

The students are fined for late return of the books or in case of losing the book.

The result of Final Semester exams will be issued only if the students bring the clearance slip from the Librarian. A new Digital Library and Research center are under process of completion.

HOSTEL FACILITY

The college offers Hostel facility on merit to the students taking admission from the other cities. Students seeking admission in Hostel should submit an application in the college hostel to the college warden. Students must come along with the parents for the interview on notified dates.

RULES AND REGULATIONS FOR HOSTELLERS

Hostellers are not allowed to go to the Main Office, Main Gates or towards the Academic Building after the college working hours.

1. Hostellers are not allowed to hold any political or religious meetings which are likely to hurt the feelings of any resident.
2. Every hosteller is expected to observe peace, tranquility and calm atmosphere in the hostel and to respect the rights of others.
3. Hostellers must be careful about damaging the hostel property.
4. Hostellers are expected to stay inside the Hostel premises and not to leave the Hostel/college without valid gate pass issued by the warden. If they do so, strict disciplinary action will be taken and their names will be struck off /rusticated from the hostel.
5. The boarding house provides accommodation for all unmarried students subject to the availability of accommodation. Local students are not provided hostel accommodation.
6. Before admission to the hostel, every boarder's parents/ guardian must supply a list of visitors, giving details of names and relationship to the student concerned. Distinction should be clearly made between those permitted to visit the boarder during the visiting days and those allowed to take her home for week-ends and other holidays. This list must be signed by the father/guardian and accompanied by photographs and specimen signatures of the visitors which should not exceed five.
7. Appointment of a local guardian by the father/ guardian is compulsory, otherwise hostel seat will not be granted
8. Hostellers are allowed to visit home for the week-end with the permission of the warden. Gate passes for this purpose are issued only by the Warden on the request of their parents /Guardians.
9. On Saturday and Sunday the Warden permits the hostellers to visit homes with their parents/ guardian but they are required to come back the same day by 6.00 p.m. in summer and by 5.00 p.m. in winter.
10. If the hostellers wish to take leave, the application must be submitted to the Warden three days in advance.
11. They must sign in the departure register before going home.

12. They must sign in the arrival register on return to the hostel.
13. A breech in punctuality on weekends going home facility will result in restriction the next time.
14. If a boarder remains absent from hostel without any information to Warden for three days, her name will be struck off from hostel rolls and she can get readmission in hostel after the payment of Hostel Re-admission fee Rs. 500/- once only during an academic session.
15. Hostellers are required to have their breakfast, lunch, and dinner only in the dining room to keep the atmosphere hygienically neat & clean.
16. Visitors of the boarder are not allowed to stay with them.
17. Any student who violates the hostel rules, leaves the hostel without permission and involves herself in negative activities will render herself liable to disciplinary action. A serious violation of these rules will render her liable to be even expelled from the College.
18. Fee submitted for hostel accommodation is non-refundable.

Students are advised to keep the college campus and hostel neat and clean. The observance of the cleanliness is the only way to protect themselves against dengue virus or any other epidemic disease. May Allah shower His blessings upon all of us.


























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